

# REFCOM ELITE SCHEDULE OF FEES

SIZE OF BUSINESS	BESA MEMBERS	NEW APPLICATION (UNTIL 28/02/22)	NEW APPLICATION (FROM 01/03/20)	ANNUAL RENEWAL (UNTIL 28/02/22)	RENEWAL APPLICATION (FROM 01/03/20)
Micro (sole trader)	Free	£300	£330	£250	£275
Small (2-9 engineers)		£350	£385	£300	£330
Medium (10-49 engineers)		£450	£495	£400	£440
Large (50+ engineers)		£550	£605	£500	£550
Multi-site application		POA	POA	POA	POA
Supplier	£350 NEW £300 RENEWAL	£350	£385	£300	£330

## DUPLICATE COMPANY ELITE CERTIFICATE

Certificate

£25

## REPEAT INSPECTION VISITS (IF NECESSARY)

Additional inspection visit - full-day

£300

Cancellation or rescheduling of inspection visits five days or less prior to inspection

£150

FEES SUBJECT TO VAT @ 20%

## NOTES

1. Initial registration and inspection fees are payable on application and are non-refundable; Entry to the Refcom Elite Register is effective following successful inspection; subsequent renewal fees, if applicable, are due on or around the anniversary of entry.
2. Refcom Elite registration certificates will be issued on successful applications free of charge. Businesses wishing to obtain a duplicate Elite company certificate will incur an administration charge.
3. Repeat inspection visit fees apply only in the event of any serious audit non-conformities or non-compliance, which result in additional audit visits being required. These will be scheduled as necessary; audit cancellation fees are payable at the discretion of the Scheme's auditors.

\* Initial registration, inspection and annual renewal forms part of the Building Engineering Services Association (BESA), compliance with Refcom's inspection regime is encompassed in BESA's Inspection and Assessment regime.